

## The 17<sup>th</sup> SANC Council: 2023 – 2028

The term of office of the SANC's 16th Council appointed from 2018-2023 came to an end on 22 August 2023. In terms of Section 4(3) of the Nursing Act, 2005 (Act No. 33 of 2005), the Council members appointed by the Minister hold office for a period not exceeding five years calculated from the date of his or her appointment. Section 5(5) further indicates that the Minister may reappoint a member whose term of office has expired for one further period not exceeding five years.

The SANC is proud to announce and welcome the members of its 17th Council in terms of Section 5(1) of the Nursing Act, 2005 (Act No. 33 of 2005), appointed with effect from 23 August 2023 to 22 August 2028. Details will follow in the next #SANCnews following the announcement in the Government Gazette.

## SANC ANNUAL REPORT 2022/23

According to the Nursing Act, 2005 (Act No. 33 of 2005) Section 4(1)(p)(iii) *the Council must submit to the Minister - (iii) an annual report **within six months of the end of the financial year.***

The SANC financial year ends on 31 March each year, and thus the Annual Report is due by 30 September every year.

The SANC is pleased to announce that its 2022/23 Annual Report was submitted electronically to Dr MJ Phaahla, the Minister of Health on 22 September 2023.

The electronic Annual Report 2022/23 can be accessed on the SANC website via the following link:

<https://www.sanc.co.za/2022-2023-annual-report/>



# SANC Circular 8/2023

## Circular 8/2023

**TO: NATIONAL DEPARTMENT OF HEALTH  
PROVINCIAL DEPARTMENTS OF HEALTH  
NURSING EDUCATION INSTITUTIONS  
ALL RELEVANT STAKEHOLDERS**

**SUBJECT: INTRODUCTION OF COURIER SERVICES FOR DELIVERY OF ANNUAL PRACTISING CERTIFICATES**

### 1. PURPOSE

- 1.1.** To inform the National Department of Health, Provincial Departments of Health, Nursing Education Institutions (NEIs) and other relevant stakeholders regarding the following:
- 1.1.1** The SANC will provide an option to Nurse Practitioners who **individually pay** annual fees via the bank to deliver their **2024 Annual Practising Certificates** by courier services at their own cost, starting from 01 September 2023.
  - 1.1.2** The SANC is also embarking on a campaign for Nurse Practitioners to update their personal details to ensure we have recent and correct delivery addresses in our database which will assist with obtaining a higher rate of successful deliveries.

### 2. BACKGROUND

- 2.1.** Section 36 (2) of the Nursing Act, 2005 (Act No. 33 of 2005) stipulates that a certificate of registration is proof of registration for a period of one year after its date and thereafter an Annual Practising Certificate, issued upon payment of the prescribed annual fee and the submission of such information as may be required by the Council to keep accurate statistics on human resources in Nursing, is proof of registration in absence of any credible evidence to the contrary.
- 2.2.** Annual Practising Certificates are currently sent to Nurses Practitioners who **individually pay** their annual fees by using ordinary mail via the Post Office.
- 2.3.** The SANC has been inundated with complaints from Nurses Practitioners for not receiving their Annual Practising Certificates on time. In some instances, these are never received by the Nurse Practitioners.

### 3. UPDATE OF PERSONAL DETAILS

- 3.1.** Obtaining Nurse Practitioners' recent physical addresses and contact details is essential for the successful delivery of Annual Practising Certificates and the SANC therefore request Nurse Practitioners to update their personal details by following the process below:

**Step 1:** Go to the SANC website: ([www.sanc.co.za](http://www.sanc.co.za))

**Step 2:** On the home page, Go to QUICK LINKS (top, right of the page)

**Step 3:** Click on: DOWNLOADABLE FORMS

**Step 4:** Select the form: UPDATE OF CONTACT DETAILS FORM

**Step 5:** Complete the online form

**Step 6:** Click on: SEND.

#### 4. DELIVERY PROCESS AND REQUIREMENTS

##### 4.1 ANNUAL PRACTISING CERTIFICATES

**4.1.1** Annual Practising Certificates are usually sent using the South African Post Office (SAPO), thus via ordinary mail. However, noting the challenges with SAPO, the SANC will now offer an option to deliver Annual Practising Certificates via courier services at an extra cost to Nurse Practitioners who pay annual fees on their own.

**IMPORTANT NOTE: This excludes those who are paid for by their employers/via PERSAL.**

**4.1.2** Annual Practising Certificates paid by employers will continue to be sent as per the arrangements we have with the various employers. Employers are therefore encouraged to distribute Annual Practising Certificates to their Nurse Practitioners as soon as they receive them from the SANC.

**4.1.3** Nurse Practitioners who opt for the delivery of their Annual Practising Certificate by courier **will have to pay courier costs together with their annual fees.** This will be an indication that the Nurse Practitioner has opted for courier service delivery.

**4.1.4** The courier costs will be R70.00 per parcel, which is subject to annual increase (only domestic delivery).

**4.1.5** The table below depicts the amount payable by Nurse Practitioners who opt for courier services as their preferred delivery mode:

Category of Registration	2024 Annual Fees	Domestic Courier Costs	Amount Payable
Registered Nurse and Midwife - Normal Fees	R780.00	R70.00	R850.00
Registered Nurse and Midwife - 25% Discount	R590.00	R70.00	R660.00
Registered Nurse and Midwife - 50% Discount	R390.00	R70.00	R460.00
Enrolled Nurse - Normal fees	R470.00	R70.00	R540.00
Enrolled Nurse - 25% Discount	R350.00	R70.00	R420.00
Enrolled Nurse - 50% Discount	R230.00	R70.00	R300.00
Auxiliary Nurse - Normal fees	R330.00	R70.00	R400.00
Auxiliary Nurse - 25% Discount	R250.00	R70.00	R320.00
Auxiliary Nurse - 50% Discount	R160.00	R70.00	R230.00

**4.1.6** Nurse Practitioners will use the same reference for payment of annual fees, for example: 12345678ANLFEEES **(This is only an example, the SANC number 12345678 quoted here is fictitious and must not be used, Nurse Practitioners must use their own SANC number).**

**4.1.7** Nurse Practitioners who have already paid their 2024 annual fees via the bank from 01 July 2023 to date should note that their Annual Practising Certificates have been kept aside (not posted) to afford them an opportunity to opt for their Annual Practising Certificate to be delivered by courier. What is required is for them to pay only the courier costs of R70.00

**4.1.8** Nurse Practitioners who are mentioned in 4.1.7 above who opt for the delivery of their Annual Practising Certificate will have until 30 September 2023 to pay the courier cost, **if payment is not received by this date their Annual Practising Certificate will be sent by post.**

**4.1.9** The payment code for courier cost is **COURAPC (SANCNUMBER FOLLOWED BY COURAPC FOR EXAMPLE 12345678COURAPC)**

**4.1.10** The process mentioned in 4.1.3 above will apply to Nurse Practitioners who apply for restoration and opt for their Annual Practising Certificate to be delivered by courier i.e. they will have to add R70.00 courier cost to the restoration fees.

**4.1.11** Nurse Practitioners who opt NOT to use this service will continue to receive their Annual Practising Certificates via the South African Post Office (SAPO) and will only pay annual fees without courier cost.

##### 4.2 UNDELIVERED/RETURNED PARCELS

**4.2.1** When a parcel is unsuccessfully delivered due to the unavailability of the Nurse Practitioner or provision of incorrect details by the Nurse Practitioner, the Nurse Practitioner will be liable for the return cost as charged by the courier company.

**4.2.2** Nurse Practitioners will also pay courier cost for re-delivery of the parcel.

For further information in respect of this Circular, you are advised to contact Mr. B Manganyi, Acting Manager: Revenue Collections and Sales at [bmanganyi@sanc.co.za](mailto:bmanganyi@sanc.co.za) or Tel: **012 420 1081**.



PROF NG MTSHALI

REGISTRAR AND CEO

SOUTH AFRICAN NURSING COUNCIL

DATE: 22/08/2023



# SANC Circular 9/2023

## Circular 9/2023

**TO: NATIONAL DEPARTMENT OF HEALTH  
PROVINCIAL DEPARTMENTS OF HEALTH  
NURSING EDUCATION INSTITUTIONS  
ALL RELEVANT STAKEHOLDERS**

**SUBJECT: INTRODUCTION OF COURIER SERVICES FOR DELIVERY OF DISTINGUISHING DEVICES**

### 1. PURPOSE

- 1.1.** To inform the Nurse Practitioners, the National Department of Health, Provincial Departments of Health, Nursing Education Institutions (NEIs) and other relevant stakeholders regarding the following:
- 1.1.1** The SANC will deliver Nurse Practitioners' distinguishing devices orders, paid via the bank, by courier services starting from 01 September 2023.
  - 1.1.2** The SANC is also embarking on a campaign for Nurse Practitioners to update their personal details to ensure we have recent and correct delivery addresses in its records which will assist with obtaining a higher rate of successful deliveries.

### 2. BACKGROUND

- 2.1.** The SANC sells distinguishing devices to Nurse Practitioners and these devices are currently sent using registered mail via the South African Post Office.
- 2.2.** The SANC has been inundated with complaints from Nurse Practitioners for not receiving their orders for distinguishing devices on time. Upon closer inspection, it became clear that the method used for delivery of orders is not effective and it was necessary to look at other delivery alternatives.

### 3. UPDATE OF PERSONAL DETAILS FOR COURIER SERVICE PURPOSES

- 3.1.** Obtaining Nurse Practitioners' recent physical addresses and contact details is essential for the successful delivery of distinguishing devices, and the SANC therefore request Nurse Practitioners to update their personal details by following the process below:

**Step 1:** Go to the SANC website: [www.sanc.co.za](http://www.sanc.co.za)

**Step 2:** On the Home Page, go to QUICK LINKS (top, right of the page)

**Step 3:** Click on: DOWNLOADABLE FORMS

**Step 4:** Select the form: UPDATE OF CONTACT DETAILS FORM

**Step 5:** Complete the online form

**Step 6:** Click on: SEND.

- 3.2.** It is important to note that **the Nurse Practitioners should update their personal** details before ordering distinguishing devices to ensure that their devices are delivered to the correct address.

#### 4. DELIVERY PROCESS AND REQUIREMENTS

##### 4.1. DISTINGUISHING DEVICES

- 4.1.1 Distinguishing devices orders are currently delivered to Nurse Practitioners using registered mail via the South African Post Office (SAPO).
- 4.1.2 Starting from 01 September 2023 all orders paid through the bank will be delivered by courier.
- 4.1.3 Nurse Practitioners who pay their distinguishing devices orders at the bank and opt for delivery of their order to their physical addresses, will have to ensure that they provide the physical address on the order form.
- 4.1.4 The courier costs for distinguishing devices orders is R90.00 per parcel (only domestic delivery).
- 4.1.5 The procedure for ordering will not change, the only change will be that the amount usually charged for postage will be used for courier costs.

##### 4.2. UNDELIVERED/RETURNED PARCELS

- 4.2.1 When a parcel is unsuccessfully delivered due to the unavailability of the Nurse Practitioner or provision of incorrect details by the Nurse Practitioner, the Nurse Practitioner will be liable for the return cost as charged by the courier company.
- 4.2.2 Nurse Practitioners will also pay courier cost for re-delivery of the parcel.

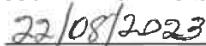
For further information in respect of this Circular, you are advised to contact Mr. B Manganyi, Acting Manager: Revenue Collections and Sales at [bmanganyi@sanc.co.za](mailto:bmanganyi@sanc.co.za) or Tel: 012 420 1081.



PROF NG MTSHALI

REGISTRAR AND CEO

SOUTH AFRICAN NURSING COUNCIL



DATE



# ANNUAL PRACTISING CERTIFICATE (APC) 2024

## WHAT YOU NEED TO KNOW

1

The annual fees for 2024 must be received by the SANC on or before **31 December 2023**

2

**Remember:** Bank transfers from different banks take up to **3 working days** - pay well in advance to meet **31 December 2023** deadline

3

\*Request **voluntary removal** if you are not practising as a nurse = reduced restoration fees to be re-registered

4

**eRegister:** Acceptable legal means to verify your registration status with the SANC, in the absence of a physical certificate.

**Visit:** <http://www.sanc.co.za/eRegister.aspx>

5

**Payment code** for annual fee payment is **ANLFEEs** (e.g. 12345678ANLFEEs).

6

**Community Service:** Your registration fee code is: REGFPRA, **not ANLFEEs** (e.g. 12345678REGFPRA).



[www.sanc.co.za](http://www.sanc.co.za)



[www.facebook.com/sancorg](https://www.facebook.com/sancorg)

\*Note: Terms and conditions apply.



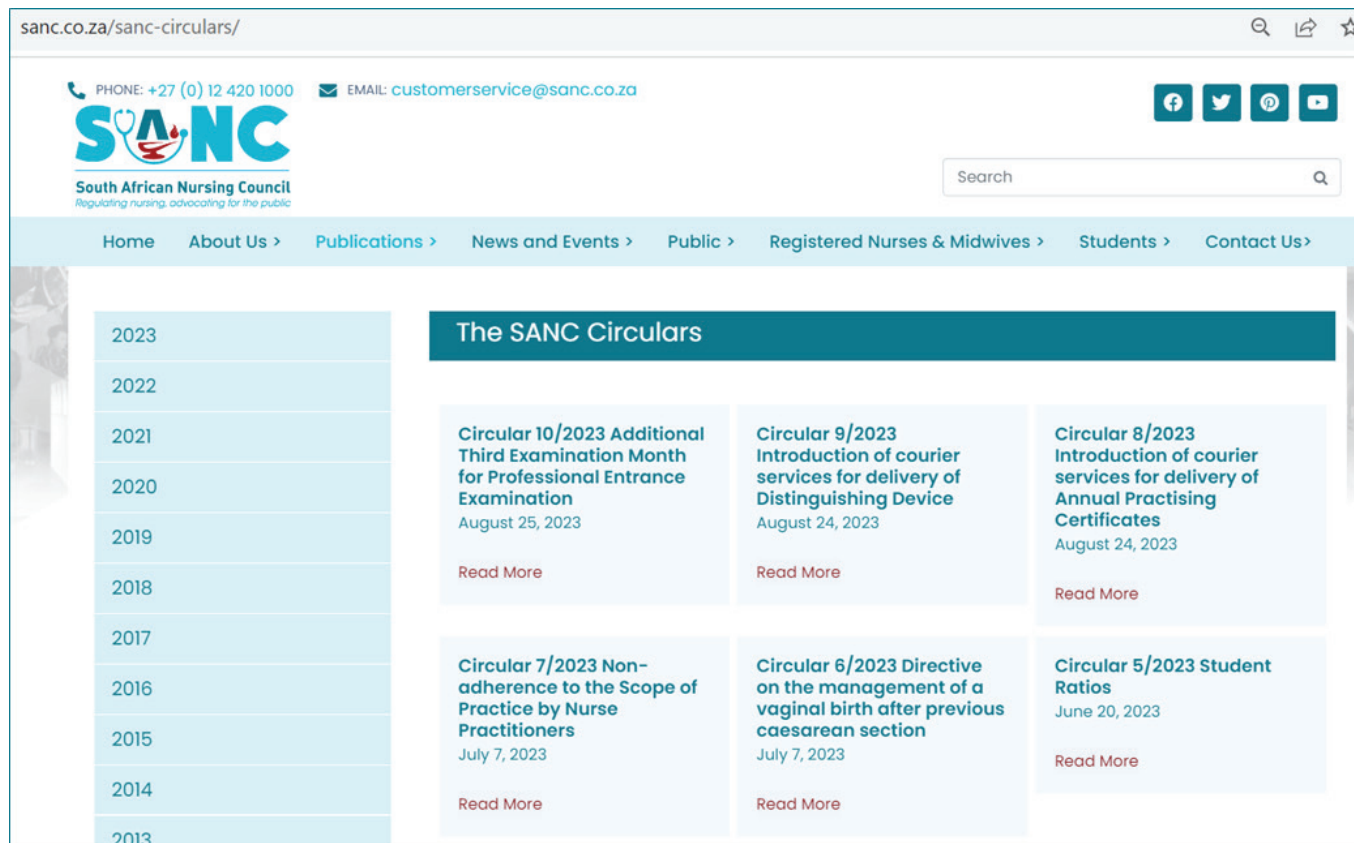
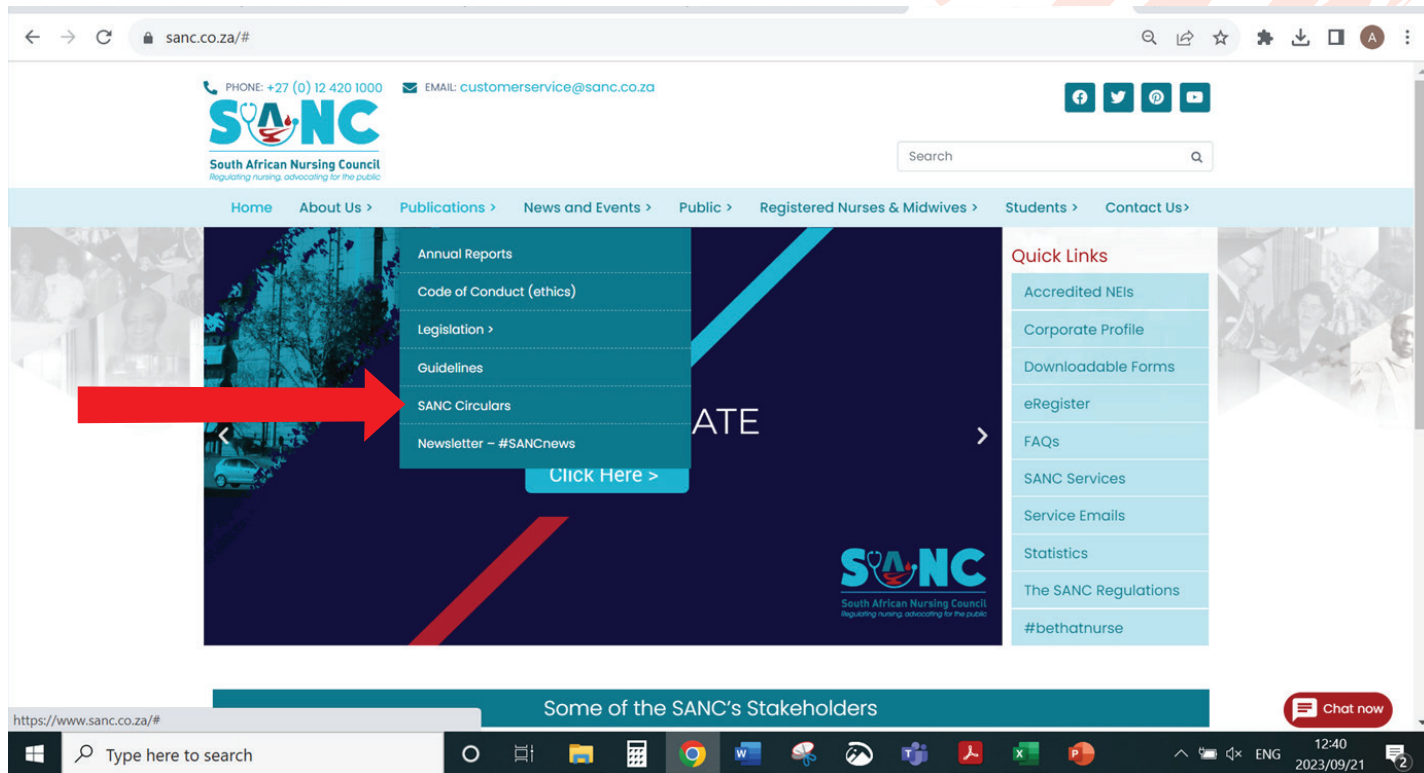
**South African Nursing Council**  
Regulating nursing, advocating for the public



# Where on the SANC website do you find...

## 1. The SANC Circulars

Go to: [www.sanc.co.za](http://www.sanc.co.za) click on **PUBLICATIONS**, and then on **SANC CIRCULARS**:



# Free Online Training



## Caring for People with Psychosis and Schizophrenia

From: <https://www.futurelearn.com>

Psychosis conditions, including schizophrenia, are treatable mental health problems that can affect anyone although very few people talk about the conditions and their impact on families.

Millions of people across the globe find themselves thrust unexpectedly into a role providing support and care when a relative develops psychosis. Carers can play a major role in supporting their relative's progress and recovery.

This four-week course will explore some of the key issues and questions relevant to a carer who is supporting a relative with psychosis such as:

- Why is schizophrenia described as psychosis?
- How can we best understand psychosis and its key symptoms such as hearing voices?
- What are the links between cannabis use and developing psychosis?
- Can psychosis affect physical health?
- How do medications in psychosis work and what effects can they have?
- In what ways are siblings of people with psychosis affected?
- How can psychosis affect a carer's health and their relationships?

This free online course will provide opportunities to share your views and experiences with carers from around the world. It will also include opportunities to consider how the recent Coronavirus (Covid-19) pandemic affects caregiving experiences and relationships.

The course can be accessed here: <https://www.futurelearn.com/courses/caring-psychosis-schizophrenia>