



NEWSLETTER

December 2014

EDITOR'S NOTE

We've reached the end of 2014. What a wonderful year full of new ventures and memorable moments it has been. Thank you to each one of you for making it a significant and successful twelve-month period for MHR. I trust that you will continue to be a positive influence on those around you. Enjoy the festive season with your loved ones and for those of you going on leave, have a well deserved rest and drive safely. Be a shining example of your profession for the sick this holiday. - **Alina van der Merwe**

MHR BRANDING

The new face of talent

The new MHR brand is one year old this month. The brand is fresh, bold and exacting. It is displayed on our panel member uniforms, the Nurses and Admin Day gifts were branded with our new logo and the MHR website boasts the new look. New name badges were also issued in bulk, based on hours worked. Please contact your nearest branch if you have not received yours - by wearing the new badge you are helping us establish the brand in the market.

Salute the industry

Nurses Day (May) and Admin Day (September) were celebrated at our clients and throughout MHR in high spirits. MHR would like to thank you once again for your loyal support and hard work in assisting us to live out our slogan 'Trusted source for talent'. We salute you.

PROFESSIONAL COUNCIL LICENCES

South African Nursing Council

The due date for payment of SANC fees for 2015 is 31 January 2015. Please see extract from SANC circular below.

Closing date for payment of annual fees for 2015

The payment of annual fees for the calendar year 2015 opened on 1 July 2014. Please note that Annual Practising Certificates for 2015 is issued at the council offices from 1 August 2014 onwards. You are therefore urged to pay as soon as possible.

Please note

If you pay your annual fee after 31 January 2015 your name will be removed from the register and you will have to pay the full restoration fee to have it restored.

We would like to request all nursing staff working through MHR, to please send us your renewed 2015 license prior to 31 January 2015 to prevent temporary suspension on our system as from 1 February 2015.

Renewed licenses can be sent to us via email, a copy can be handed in at your MHR coordinator at hospital level, or faxed to your regional MHR office:

Western Cape

Email: somaya.hudsonberg@mhr.co.za
Fax: 086 262 0091

Central

Email: valerie.nel@mhr.co.za
Fax: 051 411 2596

Northern

Email: mhrnorthapplications@mediclinic.co.za
Fax: 012 440 7689

Tshwane

Email: gauteng.applications@mhr.co.za
Fax: 086 673 2164

AFTER-HOURS CALL CENTRE 021 943 6262

The call centre has been in operation for one year. It is situated at the MHR head office at Tijger Park in the Western Cape. The call centre comprises 12 coordinators, with four coordinators on duty per shift.

CALL CENTRE OPERATING HOURS

Monday to Friday: 04:00 - 08:30, 16:00 - 22:00
Saturday, Sunday and public holidays: 04:00 - 22:00

Should panel members need to cancel shifts or notify MHR of their availability they are requested to contact the call centre during operating hours. Please do not contact the client directly. All other enquiries, e.g. payments, change of details, must please be directed to your local MHR branch office during office hours.



CONTACT NUMBERS

HEAD OFFICE T 021 943 6200
WESTERN CAPE T 021 943 6200
NORTHERN T 012 440 7688

TSHWANE T 012 440 7688
FREE STATE T 051 411 4111
GEORGE T 044 803 2380/1

PIETERMARITZBURG T 033 342 9279
NELSPRUIT T 013 741 4440

MEET THE CALL CENTRE TEAMS



Blue team (from left): Shana Ghalpie, Ansja Joubert (team leader), Lusinde Graham and Mariann Bailey.



Green team (from left): Andi Pama (team leader), Reyhanah Trevor, Rose Ntabeni and Jennifer van den Berg.



Brown team (from left): Gavin Lyners, Denise Barnes (team leader), De Wet Olivier and Zanele Memani.

NAME BADGES

All MHR panel member would have received a badge with their name, surname and job title on it. If you did not receive yours yet, please contact your nearest MHR branch. It is compulsory to wear the name badge and disciplinary action can be taken against you if you fail to adhere to this rule. The first name badge will be issued free of charge, but if you need to replace it, due to wear-and-tear or loss, you will be charged a replacement fee (price of badge and courier cost).

PANEL MEMBER UNIFORM

All MHR panel members are requested to adhere to our uniform policy (available on our website or from our clients) and ensure that they are dressed accordingly when they arrive at work. Subsidised uniforms are available at our offices (on order) for all nursing staff, care workers and admin panel members. Uniforms with the old logo may be worn until April 2015, thereafter you will be requested to buy a new uniform.

MALPRACTICE INSURANCE COVER

Annual indemnity insurance is compulsory for all medical professional staff. Please ensure that your regional MHR office have proof of your paid indemnity insurance as soon as possible. Permanent Mediclinic employees do not need additional indemnity insurance cover, unless they work at hospitals outside the Mediclinic Group. Affordable indemnity cover is available through Willis and can now be deducted from your salary. Please contact your regional MHR branch should you be interested.

NEW ON WWW.MHR.CO.ZA

The MHR website now has a page where potential new candidates can register. Please mention this page to your friends, family and colleagues – keep in mind, MHR pays a recruitment fee to the person who referred the new panel member to us (please see the recruitment fee policy on our website).

MHR WESTERN CAPE REGIONAL OFFICE MOVE

MHR would like to inform its clients and panel members of the new address of the Western Cape regional office:

MHR office
Tijger Park 1
3rd floor
Willie van Schoor Avenue
Tygervalley

Our new contact number is: 021 943 6200

WORKFORCE MANAGEMENT

Most of the Mediclinic clients have now implemented the Workforce Management system (WFM) in their hospitals. This time and attendance system replaces the MHR registers. If you do not clock correctly, you may not get paid, so please keep the following in mind: Use your ID document to enrol when you receive the invite via SMS. Also ensure that you add the correct department on the clocking machine. Scan your finger at the beginning and at the end of each shift. The registers will be approved by the client (electronically) and sent to MHR for payment processing. MHR will continue to pay daily and weekly. Your preferred method will be used, based on your pay history profile. Contact your nearest MHR branch to amend your preferred method of payment.

MHR EVENTS

MHR Tshwane celebrates the art of nursing

On 15 August 2014 MHR Tshwane hosted their annual Recognition High Tea. The theme of the function was 'The art of Nursing' – reminding every member of the nursing staff to be a master in their field and to strive to produce a masterpiece.

Recognition was given to panel members who attended BLS training as well as other workshops, and the names of

the STAR candidates were announced. They were nominated by the coordinators for being reliable, professional MHR employees. Elsa Ackermann, the Tshwane branch manager, also praised the MHR coordinators for the role they play.

Congratulations to the STAR candidates:

Mediclinic Muelmed
Rakololo Lebogang and Kate Shelembe

Mediclinic Brits

Tiny Magorela and Regina Makgwane

Mediclinic Medforum

Devine Masetla and Beauty Ntshwane

Mediclinic Kloof

Mavis Ndelapi and Pinky Mthethwa

Mediclinic Heart Hospital

Adelaide Mkgwe and Juanita Mel-amu

Mediclinic Legae

Virginia Mdewa and Patricia Mona-ma



FOR **CAREER OPPORTUNITIES** IN NURSING AND ADMINISTRATION VISIT OUR WEBSITE AT **WWW.MHR.CO.ZA** OR CONTACT YOUR LOCAL OFFICE.