



MEDI-NURSE MEDI-Staff

We would like to thank all MHR employees for their continued loyal support, hard work and dedication. May you all travel safely this holiday season and have a prosperous new year!

Please ensure that you familiarise yourself with the following important points.

1. SANC professional licences

Please send us your renewed professional council licence or proof of payment before 31/12/2011. All invalid practitioners will be disabled from the system on 01/01/2012.

Licence or proof of payment can be handed to the hospital coordinators, our branch offices or you can fax it to one of the following numbers:

Gauteng:	012 440 7689
Central:	051 448 8615
Western Cape:	021 929 4360
Lowveld:	013 741 2991

2. Leave option

All panel members who opted for the leave accrual option will be paid the full amount or balance of the accrual amount if they claimed any payments during the year at the end of February 2012.

3. Salary deduction

All uniform, indemnity and training fees may only be paid by way of a salary deduction. This will work as follows: When you take out, renew indemnity or order a uniform you must complete an authority for salary deduction form. The outstanding amount will then be loaded on the system and will be deducted from your salary. Uniforms will only be ordered once the outstanding amount has been paid in full. Indemnity cover is immediate but will lapse if not fully paid within three months.

4. Injury on duty

Panel members are requested to report an injury on duty to their line manager immediately. Complete the near miss/adverse event report and obtain the necessary medical attention. The client will ensure that all WCA documents are completed either via their local INCON clinic or emergency centre. It still remains the responsibility of the panel member to notify MHR about the injury to ensure correct registration of injury via INCON and the WCA commissioner.

5. Uniforms

Please ensure that you wear the correct Medi-Nurse or Medi-Staff uniform when going on duty. Refer to the MHR dress code policy on the MHR website or in the MHR policy file at our clients.

MHR identification tags must be worn when on duty at a client. Please contact your local MHR branch if you do not have an identification tag. Our new Medi-Nurse uniform range is available at your local MHR branch at the subsidised price of R215.



Loops and buttons
Dirk
S/s nursing top with pockets
Sizes S-3XL



Loops and buttons
Shantha
S/s nursing top with pockets
Sizes XS-5XL



Loops and buttons
Aldene
S/s nursing top with pockets
Sizes XS-5XL

6. Communication

One of MHR's goals for 2011/2012 is to communicate more regularly with our panel members and we encourage you to visit the revamped website at www.mhr.co.za for the latest news and policies. We also communicate via SMS – please inform us if your cellphone number changes.

Regular panel member visits are also planned at our clients. Your local MHR branch will be able to inform you when and where the next meeting will be. Please inform us timeously of any changes in your personal details or qualifications, in order to prevent the payment of incorrect tariffs.

7. Continuous professional development

We urge our panel members to attend at least three workshops per year. Workshop dates for 2012 are available at our clients and local MHR offices. Please book in advance due to limited space, especially for BLS training.

Should you have learning needs that we have not addressed in the 2011 in-service training programme, please contact the training and development consultant at your local MHR office.

Caring is our business

8. Recruitment fee

Due to the scarce skills shortage in South Africa, we would like to remind you about the tax-free recruitment fee that Medi-Nurse/ Staff pay to our panel members for recruiting any of the following categories:

- Doctors
- Pharmacists
- Professional nurses
- Staff nurses
- Enrolled nurse aid (certain regions)

The recruitment fee is only applicable if the candidate successfully completes the selection and orientation process and has worked for the agency for more than 60 hours. Please contact your local MHR office to apply for this fee should you qualify according to the policy.

8. Medi-Nurse/Staff events

Lowveld Region

During November Lowveld MHR held their annual training awards function where panel members were recognised for training accomplishments over the past year. They received certificates and gifts for attending workshops and successfully completing assignments. The nursing floating trophy, The Lamp of Knowledge, was awarded to EN Phindile Ngomane. The Care Worker of the Year trophy went to Kgaogelo Sehlabane. Thank you to each one of you for your contribution to MHR. We value and appreciate you. Well done.

Central Region

The central region decided to do something new and uplifting for their panel members to give them recognition for their hard work and dedication during the year. Panel member H Zhao received the Training Floating Trophy and Patience Kgaile shared the compassionate award with Nidia Visagie and Joyce Moerane. Mrs L Zeelie addressed the audience on compassionate care and Marlize Nieuwoudt gave a motivational speech regarding passion for life. Thank you for your hard work and professional service to our clients. We are proud of you all.

New appointments and service awards

New at MHR

We would like to welcome the following people to Medical Human Resources:

Northern region:

Training and development consultant – A Pretorius
Admin clerk – K Naidoo
Assistant branch manager – M de Beer

Western Cape region:

Senior coordinator George – M de Ridder
Administrative Assistant – Brendan Myburgh
Training and development consultant Panorama – Marthie Blackenberg

Central region:

Receptionist – L Janse van Vuuren

MHR head office:

Data Capturer – Denver Absolom
Data Capturer – Laweke Pretorius

Service awards

MHR would like to congratulate the following people who will receive 5- or 10-year service awards during this year:

5-year award

- Joan Greeff – Coordinator at MHR Lowveld
- Lizette Martins – Training and development consultant at MHR Lowveld

Achievements

Congratulations to our Western Cape branch manager, Vicky Collier on completing her Master's Degree.



Training instructor and EN Winnie Mhlongo



Training instructor and RN Rene Nel



Training instructor and AN Joyce Manyisa



Helen Zhao



Joan Greeff and Lizette Martins



Joyce Moerane and Nidia Visagie



Patience Kgaile



Kgaogelo Sehlabane

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For career opportunities in nursing and administration visit our website at www.mhr.co.za or contact your local office.